10. Lab Sessions

1. Accounts - TALLY ERP 9

- Overall accounting entries upto finalization and balance sheet level.
- Customer, Vendors, Banking, Client of Accounts, Reports, Employees.

3. Advanced Excel

- Shortcut keys and formulas, Pivot Table, Auto and Advanced filters, Vlookup, Hlookup, Sorting, Splits and Freeze panes, Conditional Formatting, Data Validation, Consolidation, Pivot Charts & Graphs.

4. Payroll Software – Saral Paypack

Note: Course material for all the above topics will be provided along with CD for computer lab topics.

Mock Interviews, Interview Tips, Group Discussion, FAQ

Fee Structure

Per Student	Rs. 3000/-

Note:

1. *Course Fees Includes Certification, Placement Support, Mock Interviews, CV Revision, FAQ, Tests, Online/Offline guidance.*
2. *Training provided will be in accordance to the updated industrial requirements*
3. *** Special emphasis will be given on hands on training.*
4. *Post training support shall be provided during final semester.*

Feel free to contact us on **9071389999 or** dileep@salvininfosystems.com at any time for any clarifications or additional information.

SALVIN INFO SYSTEMS

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